

Southwestern Fair Commission, Inc.  
Special Meeting Minutes  
December 29, 2021

The Meeting of the Board of Directors/Members of the Southwestern Fair Commission, Inc., a nonprofit corporation, was duly called and held as an internet conference at Zoom.us on Wednesday, December 29, 2021.

**Directors Present:** Garrett Ham, President; Judy Patrick, Secretary; Mark Cowley, Treasurer; Marvin Selke, Director; Jim Murphy, Director; Alan Levin, Director; and Ron Allen, Director.

**Staff Present:** Jon Baker, Executive Director; Julia Heavner, Administrative Assistant; Bryon Lopez, CFO.

**Others in Attendance:** Florina Lopez; Attractions and Tourism

- a. **Call to Order:** Garrett Ham called the meeting to order at 2:05 p.m.
- b. **Roll Call:** All present; Mark Cowley joined the zoom meeting at 2:13 p.m.
- c. **Call to the Public:** None

**2. STAFF REPORTS:**

**a. Executive Director**

**i. Projects**

Jon Baker went over the preparation for the upcoming January events.

**ii. Interim Events**

Jon Baker mentioned that the month of January looks to be the busiest month so far. Several weekends that have 2-3 events going on at once and there are approximately 90-100 RV sites occupied now.

**b. C.F.O.**

**i. Financial Report**

Bryon Lopez briefly went over the cash flow and line of credit.

**3. CONSENT AGENDA:**

**a. None**

**2. OLD BUSINESS:**

**a. Discussion/action regarding the Houghton Road Project.**

Jon Baker mentioned that the project has been completed going north of I-10 and they are now working on Houghton Road south of I-10. The Pima County Fair sign will be moved and back up and operating by the end of January. Borderland is anticipating that this time next year the project will be complete.

**b. Discussion/action regarding the 2022 Pima County Fair.**

None

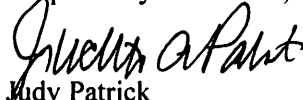
3. **NEW BUSINESS:**

- a. **Discussion/action regarding possible new appointment recommendations to the Pima County Fair Commission for two Pima County Fair Commission positions. This agenda item relates to discussion or consideration of appointment of a member, director, officer, or appointee of the Pima County Fair Commission, and may be discussed in executive session pursuant to A.R.S. Sec. 38-431.03 (A) (3) (1).** Mark Cowley moved to recommend to the Pima County Fair Commission the name of Marian LaLonde to replace Ron Allen on the Pima County Fair Commission. Ron Allen seconded the motion. The motion passed.
  
- b. **Discussion/action regarding possible addition of Emeritus positions to the Southwestern Fair Commission.** Garrett Ham mentioned that no action will be taken regarding the Emeritus position since there is only one person to nominate at this time and Marvin Selke will stay on the Board until the County suggests his replacement. Marvin Selke mentioned that he was perfectly fine with the non-voting Emeritus Status if that's the way the County chooses to go and that he would be happy if he can participate in the discussions but can't vote. Jim Murphy made the motion to discuss with Chris Young the Bylaws and language needed to add to the Bylaws for the Emeritus position. Ron Allen seconded the motion. The motion passed.

6. **CLOSING MATTERS:**

- a. **Announcements:** Garrett Ham, on behalf of the Board, thanked Ron Allen for his participation and all that he has done in the last four years. Marvin Selke, on behalf of the Board, thanked Judy Patrick, Jim Murphy, and Garrett Ham along with Staff on taking the time to inform the Board of Supervisors of the activities that have been going on at the Pima County Fairgrounds. Jon Baker, on behalf of the Staff, thanked the Board for the Christmas bonuses and Ron Allen for his time served.
  
- b. **Adjournment:** Jim Murphy moved to adjourn the meeting at 2:44 p.m. Mark Cowley seconded the motion. The motion passed. A meeting of the Pima County Fair Commission was conducted following the meeting.

Respectfully Submitted,



Judy Patrick  
SWFC Secretary