

Southwestern Fair Commission, Inc.
Annual Meeting Minutes
January 27, 2022

The Meeting of the Board of Directors/Members of the Southwestern Fair Commission, Inc., a nonprofit corporation, was duly called and held at the Pima County Fairground's La Cantina Meeting Room on Thursday, January 27, 2022.

Directors Present: Garrett Ham, President; Judy Patrick, Secretary; Mark Cowley, Treasurer; Marvin Selke, Director; Alan Levin, Director; Jim Murphy, Director and Marian LaLonde, Director.

Staff Present: Jon Baker, Executive Director; Julia Casillas, Administrative Assistant; Bryon Lopez, CFO.

Others in Attendance: Matt DeYoung, Tucson Dragway; Morgan Brown, Wealth Management Partners; Laura Barnard, Wealth Management Partners.

- a. **Call to Order:** Garrett Ham called the meeting to order at 9:37 a.m.
 - b. **Roll Call:** All present
 - c. **Call to the Public:** None
1. **NEW BUSINESS:**
- a. **Discussion/action regarding introduction of new Commission Member.** Garrett Ham introduced Marian LaLonde as the new Commission Member for the Southwestern Fair Commission and Pima County Fair Commission. Marian spoke about her background as an attorney with Quarles & Brady, LLP and mentioned she was a member of the United States Eventing Association. She also stated that she worked closely with Jon Baker on the sub-lease agreement with the Southern Arizona Eventing Association.
 - d. **Discussion/action regarding the presentation by Wealth Management Partners and PNC Bank for Investments and 401K Management.** Morgan Brown, Financial Planner for Wealth Management presented and summarized who the locally owned Registered Investment Advisory firm was and offered a refined approach to wealth management. Mark Cowley mentioned that he would get a detailed proposal and will follow up with PNC Bank.
2. **STAFF REPORTS:**
- a. **Executive Director**
 - i. **Projects**

Jon Baker mentioned the construction on Houghton Rd. and explained how rainfall runoff would flow through the fairgrounds. He stated that he has been meeting with Borderland Construction and Flood Control each week to keep up with the construction. He mentioned his concerns for directing traffic for the upcoming fair.
 - ii. **Interim Events**

Jon Baker went over the upcoming events for the next few months. He mentioned the Quilters Fiesta and the Sherry Cervi Youth Championship were the next events for the upcoming weekend.

- iii. **FMCA RV Rally** Jon Baker indicated that the upcoming Family Motor Coach Association RV Rally will be held on March 23-27, 2022, and currently has 1500 RVs registered.
- iv. **Arizona Fairs Grant** Jon Baker stated that he received and signed the contract to accept the Arizona Fairs Grant money but at this time he doesn't know when to expect it.

b. C.F.O.

- i. **Financial Report** Bryon Lopez went over cash investments, fixed assets, and inventory. He mentioned capital improvements are at a zero and the budget has been consistent.

3. CONSENT AGENDA:

- a. **Discussion/action regarding minutes of the 10/21/2021 Regular Meeting Minutes.**
- b. **Discussion/action regarding minutes of the 11/22/2021 Special Meeting Minutes.**
- c. **Discussion/action regarding minutes of the 12/29/2021 Special Meeting Minutes.**

Marvin Selke made a motion to approve the Consent Agenda. Jim Murphy seconded the motion. The motion passed.

4. OLD BUSINESS:

- a. **Discussion/action regarding the Houghton Road Project.**
Covered in Jon Baker's "Projects" report.
- b. **Discussion/action regarding possible addition of Emeritus positions to the Southwestern Fair Commission.**
Judy Patrick mentioned that a new Bylaw for an Emeritus position needed to be created and added by the Southwestern Fair Commission. The SWFC, Inc., at their discretion, would select and approve a person as an Emeritus non-voting member of the Board. The Board has the right to approve and remove the member. They must be nominated and appointed by a majority. Marian LaLonde agreed to draft some SWFC Bylaw changes for a new Emeritus position. Judy Patrick and Marvin Selke will work with Chris Young to accomplish this.
- c. **Discussion/action regarding the 2022 Pima County Fair.** Jon Baker stated that the Fair and traffic plan were coming together and he is working with both the Sheriff and Borderland Construction on this.

5. **NEW BUSINESS:**

b. Discussion/action regarding performance and wage review of the Executive Director. This agenda item relates to employee compensation and benefits and may be discussed in executive session pursuant to A.R.S. Sec. 38-431.03 (A)(1). Judy Patrick made a motion to go into executive session. Jim Murphy seconded the motion. The Board went into executive session at 12:03 p.m. Judy Patrick made a motion to go out of executive session. Jim Murphy seconded the motion. The Board came out of executive session at 12:23 p.m. Garrett Ham stated that Jon will not be expecting a raise at this time.

c. Discussion/action regarding Board of Supervisor and Gun Show Meetings. Garrett Ham briefed the Board on the meetings he and staff had with the Board of Supervisors. Garrett Ham reported that the meetings with the Board of Supervisors, their Staffs and Bob Templeton with the Crossroads of the West Gun show were very productive.

e. Discussion/action regarding CFO/Committee update. Mark Cowley indicated that the Chief Financial Officer position was ready to be posted and that Bryon Lopez's position was negotiated as part-time until the new position was filled.

6. **ANNUAL AGENDA:**

a. Discussion/action regarding electing new officers of the Southwestern Fair Commission, Inc. Marvin Selke moved to reelect the current officer of the Southwestern Fair Commission nominating Garrett Ham to be President, Judy Patrick to be Secretary, and Mark Cowley to be Treasurer. All were elected by unanimous vote.

7. **CLOSING MATTERS:**

a. Announcements: Garrett Ham, speaking for the entire board, thanked Bryon Lopez for his 25 years of employment with Southwestern Fair Commission, Inc. as Bryon had announced earlier in the month that he would be resigning.

b. Adjournment: Jim Murphy moved to adjourn the meeting at 12:54 p.m. Mark Cowley seconded the motion. A meeting of the Pima County Fair Commission was conducted following the SWFC meeting.

Respectfully Submitted,



Judy Patrick
SWFC Secretary