

NOTICE of a REGULAR MEETING of the
SOUTHWESTERN FAIR COMMISSION, INC. and the PIMA COUNTY FAIR COMMISSION
Thursday, June 25, 2020, 9:30 a.m. at the Cantina Meeting Room

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the Directors/Members of the Southwestern Fair Commission, Inc. and to the general public that the Southwestern Fair Commission, Inc. will hold a meeting on Thursday, June 25, 2020 at 9:30 a.m. in the Cantina Meeting Room at the Pima County Fairgrounds, 11300 S. Houghton Road, Tucson, Arizona 85747; (520) 762-9100. The Commission may vote to go into Executive Session, which will not be open to the public, in accordance with A.R.S. Sec. 38-431.03. Members of the Commission may attend either in person or by telephone, video or internet conferencing. Notes: The matters noticed on this agenda are the business of the Southwestern Fair Commission, Inc.; a quorum of Members of the Pima County Fair Commission will be in attendance but will not conduct business. Persons with a disability may request a reasonable accommodation by contacting Julia Heavner at 520-762-9100; request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation. (Ver. 6.10)

1. OPENING MATTERS:

- a. Call to order and Pledge of Allegiance
- b. Roll call
- c. Call to the public

2. STAFF REPORTS:

- a. Executive Director
 - i. Cell Tower
 - ii. Fairgrounds Properties
 - iii. County Rental
- b. C.F.O.
 - i. Financial Report
 - iv. Interim Events
 - v. Houghton Road Projects

3. CONSENT AGENDA:

- a. Discussion/action regarding minutes of the 3/17/2020 regular board meeting.
- b. Discussion/action regarding minutes of the 3/20/2020 special board meeting.
- c. Discussion/action regarding the Disclosure & Related Party Questionnaire for the current fiscal year.

4. OLD BUSINESS:

- a. None.

5. NEW BUSINESS:

- a. Discussion/action regarding the renewal of insurance policies.
- b. Discussion/action regarding SWFC's Strategic Plan.
- c. Discussion/action regarding proposed facility and services rates.
- d. Discussion/action regarding modifying our Employee Handbook to eliminate the voluntary payment of a premium for overtime hours worked & miscellaneous updates.
- e. Discussion/action regarding the proposed budget for the next fiscal year.
- f. Discussion/action regarding the process for renewal or replacement of one board seat expiring on 12/31. **This agenda item relates to discussion or consideration of appointment of a member, director, officer or appointee of the Pima County Fair Commission, and may be discussed in executive session pursuant to A.R.S. Sec. 38-431.03 (A) (3) (1).**
- g. Discussion/action regarding future fair dates and times.

6. CLOSING MATTERS:

- a. Announcements
- b. Adjournment