

Southwestern Fair Commission, Inc
Regular Meeting Minutes
March 25, 2021

The Meeting of the Board of Directors/Members of the Southwestern Fair Commission, Inc., a nonprofit corporation, was duly called and held as an internet conference at Zoom.us on Thursday, March 25, 2021.

Directors Present: Garrett Ham, President; Judy Patrick, Secretary; Mark Cowley, Treasurer; Marvin Selke, Director; Alan Levin, Director; Jim Murphy, Director; and Ron Allen, Director.

Staff Present: Jon Baker, Executive Director; Julia Heavner, Administrative Assistant and Bryon Lopez, CFO.

Others in Attendance: None

- a. **Call to Order:** Garrett Ham called the meeting to order at 9:30 a.m. followed by the pledge of allegiance.
- b. **Roll Call** All Present
- c. **Call to the Public:** None

2. Staff Reports:

a. Executive Director

i. Interim Events

Jon Baker mentioned that the Outback Cutting Horse Show was an event that was cancelled in January due to County restrictions but was rescheduled in March. It was very successful. He stated that since the show was so successful, they would like to have two shows next year this leaves positive developments which are able to acquire and contract other interim events.

ii. RV Park

Jon Baker mentioned the revenue from the RV park and stated it has been busy. Many guests have indicated they will stay through the summer. The revenue strength is better than he anticipated. He is hoping that revenue will stay constant throughout the summer with an outcome of positive results.

iii. Projects

Jon Baker mentioned that there are a lot of projects, but they are through Pima County. He stated that several fire hydrants will be replaced throughout the fairgrounds, the Hay Barn that was torn down last summer will be rebuilt and the AT&T Cell tower has been approved and should be breaking ground anytime.

iv. Pima County Sheriff Department Sub-Station

Jon Baker stated that he is still negotiating the terms of a three yr. contract. He mentioned that the Sheriff's Department is aware that the building is on an "as is" condition and that they would be responsible for any repairs or upgrades.

b. C.F.O

i. Financial Report

Bryon Lopez went over the Financial report through February 2021. He did mention that fixed assets were at a zero and that accounts payables were current. He stated that currently the net income is at a loss but that the Southwestern Fair Commission is ahead of budget and prior year.

3. Consent Agenda:

- a. **Review, discussion, and possible action on minutes of the 02/09/2021 special Board meeting.**
- b. **Review, discussion and possible action on retaining Regier Carr & Monroe as outside CPAs.**

Marvin Selke made a motion to accept the Consent Agenda as presented. Mark Cowley seconded the motion. The motion carried.

4. Old Business:

a. Discussion/action regarding future fair dates and times. Jon Baker stated that the Arizona State Fair has tentatively scheduled it to be held in October and it would be conducted at the Wild Horse Pass located at the casino. He mentioned that the window of opportunity to have an event like this would be the end of September. It would have to be 100% compliant with Pima County and their restrictions and would have to have enough spectators that would justify spending the money to conduct such an event. He said it is too early to reach out to Pima County as they have restrictions and are only allowing events with 100 or less spectators at a time. Lastly, Jon mentioned the Fair date for 2022 would be April 21- May 1st, 2022 and that it was approved at the last Board meeting.

b. Discussion/action regarding the Houghton Road Project. Jon Baker mentioned meeting with the contractor for the Houghton Rd. project and they it is expected to start this summer. He discussed the three memorandums between Chuck Hukelberry and himself and stated he has not heard anything back. The project will intel the moving of the electric billboard sign out on Houghton Rd. and they are currently identifying the electrical that will be affected by digging the channels throughout the fairgrounds.

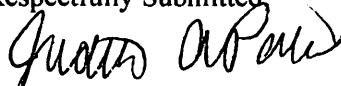
5. New Business: None

6. Closing Matters:

a. Announcements: None

b. Adjournment: Jim Murphy made a motion to adjourn the meeting at 10:34 p.m. Ron Allen seconded the motion. The motion carried. A meeting of the Pima County Fair Commission was not conducted.

Respectfully Submitted,


Judy Patrick
SWFC Secretary