

**NOTICE of a REGULAR MEETING of the**  
**SOUTHWESTERN FAIR COMMISSION, INC. and the PIMA COUNTY FAIR COMMISSION**  
**Thursday, October 27, 2022, 9:30 a.m. at the Cantina Meeting Room**

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the Directors/Members of the Southwestern Fair Commission, Inc. and to the public that the Southwestern Fair Commission, Inc. will hold a meeting on Thursday, October 27, 2022, at 9:30 a.m. in the Cantina Meeting Room at the Pima County Fairgrounds, 11300 S. Houghton Road, Tucson, Arizona 85747; (520) 762-9100. The Commission may vote to go into Executive Session, which will not be open to the public, for the purpose of obtaining legal advice from SWFC's attorney on any matter listed on the agenda in accordance with A.R.S. Sec. 38-431.03 (A) (3). Members of the Commission may attend either in person or by telephone, video, or internet conferencing. Notes: The matters noticed on this agenda are the business of the Southwestern Fair Commission, Inc.; a quorum of Members of the Pima County Fair Commission will be in attendance but will not conduct business. Persons with a disability may request a reasonable accommodation by contacting Julia Casillas at 520-762-9100; request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation. (Ver.10.18)

**1. OPENING MATTERS:**

- a. Call to order and Pledge of Allegiance
- b. Roll call
- c. Call to public

**2. STAFF REPORTS:**

- a. Executive Director
  - i. Master Plan Update
  - ii. Interim Events, Calendar, and Contracts
  - iii. Pima County Fair 2023
- b. C.F.O.
  - i. Financial Report
  - iv. Governors Fund
  - v. ARPA Grants
  - vi. Houghton Road Project

**3. CONSENT AGENDA:**

- a. Discussion and possible action regarding minutes of the 8/25/2022 board meeting.
- b. Discussion and possible action regarding the annual sublease with the Pima County Junior Livestock Sales, Inc.
- c. Discussion and possible action regarding the annual sublease with the Tucson Kart Club, Inc.
- d. Discussion and possible action regarding the annual reporting to Pima County.
- e. Discussion and possible action regarding the Federal & State Tax returns for the fiscal year 2021/2022.
- f. Discussion and possible action regarding setting the date for the Annual Meeting for January 26, 2023, and subsequent tentative regular meetings for the calendar year.

**4. OLD BUSINESS:**

- a. Discussion and possible action regarding investment proposals.
- b. Discussion and possible action regarding Education and Facility Utilization Development.
- c. Discussion and possible action regarding updates on workplace violence and cyber insurance.
- d. Discussion and possible action regarding START TUCSON Corporation's, operating Tucson Speedway, request for modification to their Management Agreement. **This agenda item relates to legal advice, contracts and/or lease of real property, and may be discussed in executive session pursuant to A.R.S. Sec. 38-431.03 (A) (3), (4) and/or (7).**
- e. Discussion and possible action regarding mountain bike trail at the Pima County Fairgrounds.

**5. NEW BUSINESS:**

- a. Discussion and possible action regarding the Audit Reports for the fiscal year.
- b. Discussion and possible action regarding status of Blue Bayou Motorsports Park LLC's, operating Southwestern International Raceway, Management Agreement, and request for modification to the Management Agreement. **This agenda item relates to legal advice, contracts and/or lease of real property, and may be discussed in executive session pursuant to A.R.S. Sec. 38-431.03 (A) (3), (4) and/or (7).**
- c. Discussion and possible action regarding the employee handbook.
- d. Discussion and possible action regarding the 401K plan.
- e. Discussion and possible action regarding the restricted fund policy.
- f. Discussion and possible action regarding document retention policy.
- g. Discussion and possible action regarding the investment policy.
- h. Discussion and possible action regarding future profit-sharing contributions.
- i. Discussion and possible action regarding the million-dollar restricted fund.
- j. Discussion and possible action regarding bank transition to Wells Fargo Bank.

- k. Discussion and possible action regarding the renewal of our revolving line of credit with PNC Bank or Wells Fargo Bank.
- l. Discussion and possible action regarding the process for renewal or replacement of board seat(s) expiring on 12/31.
- m. Discussion and possible action regarding SWFC committee for new legal counsel.

6. **CLOSING MATTERS:**

- a. Announcements
- b. Adjournment